

EFFECTIVE

July 1, 2012.

Subject(s)

1. Centralized intake.
2. Investigations and mandated reporters.
3. Safe sleep investigations.
4. Mandatory second opinion.
5. Social work contacts.
6. Services for Sexual Abuse Cases.
7. Relative care providers and safe sleep brochure.
8. Foreign nationals.
9. Investigative reports.
10. Hearings.

**1) Centralized
Intake**

PSM 711-2, 711-6, 712-6, 712-3, 712-4, 712-5, 712-6, 712-7, 712-9

Policy updated to include functionality of centralized intake.

**2) Investigations
for Mandated
Reporters****PSM 713-1**

The first reporting source listed on the DHS-3200 is considered the primary mandated reporter. Contact with this mandated reporter is required. However, the assigned worker may need to contact the other reporters listed to obtain additional information and evidence.

**3) Safe Sleep
Investigations****PSM 713-1**

Updated and enhanced safe sleep report requirements and investigative phase.

**4) Mandatory
Second Opinion****PSM 713-4**

Updated requirements for a mandated second opinion medical assessment and examination and updated medical resource system.

**5) Social Work
Contacts****PSM 713-10**

Social work contacts must include statements and action taken by the worker that address the safety of the child.

**6) Services for
Sexual Abuse
Cases****PSM 714-2**

Delete Services for Confirmed Sexual Abuse Cases, section.

**7) Relative Care
Providers and Safe
Sleep Brochure****PSM 715-2**

Safe sleep brochures must be must be provided to relative care providers when CPS places a child with them and the child is under 12 months of age.

**8) Foreign
Nationals****PSM 715-2**

CPS is required to contact the national consulate office whenever a foreign national is removed from his/her home.

**9) Investigative
Reports****PSM 715-4**

Clarified CPS requirement to provide the completed DHS-154, CPS Investigative Report, to the assigned foster care worker.

10) Hearings**PSM 717-3**

Updated CPS responsibility to hold a pre-hearing conference within 30 days of receiving the request. Added information for attorney general representation at administrative hearings.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items (content changes) ...

**PSM 711-2
PSM 711-6
PSM 712-1
PSM 712-3
PSM 712-4
PSM 712-5
PSM 712-6
PSM 712-7
PSM 712-8
PSM 712-9
PSM 713-1
PSM 713-2
PSM 713-4
PSM 713-8
PSM 713-10
PSM 713-13
PSM 714-1
PSM 714-2
PSM 714-4
PSM 715-2
PSM 715-3
PSM 715-4
PSM 716-7
PSM 716-9
PSM 717-3**